



LUDLOW POLICE DEPARTMENT



PABLO P. MADERA
CHIEF OF POLICE

612 CHAPIN STREET
LUDLOW, MASSACHUSETTS 01056

(413) 583-8305
FACSIMILE (413) 583-8283

When applying for a License to Carry (LTC) or Firearms Identification Card (FID), **APPOINTMENTS are NECESSARY**

NEW APPLICANTS: applying for a Firearms License to Carry

1. The completed application form
2. Positive identification
3. A copy of the Certification Form from a completed Firearms Safety Course certified by the Massachusetts State Police which specified it is valid for License to Carry.
4. (3) Letter of Recommendation are necessary when applying for a new LTC; these Letters will be from persons (not relatives) you have known for five years or longer who will vouch for your suitability to possess a firearm. Must have an original signature (not photocopied), contact information including phone number.
5. A non-refundable MONEY ORDER or CERTIFIED BANK CHECK in the amount of \$100.00 made payable to "The Town of Ludlow" This includes first time applicants over the age of 70.

NEW APPLICANTS applying for a FID Card:

1. The completed application form
2. Positive identification
3. A copy of the Certification Form from a completed Firearms Safety Course certified by the Massachusetts State Police which specified it is valid for a FID, or a Basic Hunter Safety Education Certificate issued by the Commonwealth of Massachusetts Division of Fisheries & Wildlife.
4. A non-refundable MONEY ORDER or CERTIFIED BANK CHECK in the amount of \$100.00 made payable to "The Town of Ludlow" This includes first time applicants over the age of 70.

NEW APPLICANTS applying for a FID Restricted (Mace and Pepper Spray Only) under the age of 18:

1. The completed application.
2. Positive identification
3. A non-refundable MONEY ORDER or CERTIFIED BANK CHECK in the amount of \$25 made payable to "The Town of Ludlow. At this time there is no charge for renewing a FID Restricted license.

NO FID Restricted license is required for those over the age of 18.

FOR APPLICANTS RENEWING:

1. The completed application form
2. Positive identification
3. A non-refundable MONEY ORDER or CERTIFIED BANK CHECK in the amount of \$100 made payable to "Town of Ludlow".
No Charge for persons over 70

**** IMPORTANT NOTICE FOR OUT OF TOWN RENEWALS: ****

Anyone who received a LTC or FID from another city or town must provide a copy of the Massachusetts State Police Certificate received from a completed Firearms Safety Course in order to renew a firearms license in The Town of Ludlow. If you are unable to supply one, this Department **requires** that a current Massachusetts Certified Safety course be taken.

All applicants will be subjected to a search of their criminal records through the Massachusetts Board of Probation, the State Police, and the FBI. Fingerprints and photographs will be taken here. *Under the Gun Control Act of 1998, certain crimes that did not disqualify applicants in the past may now be a reason for disqualification.*

Please call the Firearms Department at 583-8305 to answer any questions you may have and to schedule your appointment. Thank you.

Very truly yours,

Chief Pablo P. Madera

<u>APPOINTMENT</u>	
DATE:	_____
TIME:	_____



THE COMMONWEALTH OF MASSACHUSETTS
 EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
 Department of Criminal Justice Information Services
 200 Arlington Street, Suite 2200, Chelsea, MA 02150
 TEL: 617-660-4600 | TTY: 617-660-4606 | mass.gov/cjis

PD USE ONLY	
FTN:	_____
LIC #:	_____

Submit this form and direct any questions to
 your local police department

MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION
 FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY
 FIREARMS OR LICENSE TO POSSESS A MACHINE GUN (M.G.L. c. 140, §§ 129B, 131)

CHECK ONE:

- New Applicant*
- Renewal - Most Recent License to Carry/FID Number: _____

*NOTE: If application is for a first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached, unless exempt by statute. If this is a renewal application, a lost/stolen firearms affidavit must be submitted.

LICENSE APPLICATION TYPE (Check Only One):

- Firearms Identification Card - Restricted (self-defense spray)
- Firearms Identification Card
- License to Carry
- License to Possess a Machine Gun
- Gun Club License (Only the Colonel of the State Police can issue a club license)

EXCEPT FOR SIGNATURE, PRINT OR TYPE ALL REQUESTED INFORMATION:

Last Name	First Name	Middle Name	Suffix
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Residential Address	City	State	Zip Code	Telephone Number
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Mailing Address	City	State	Zip Code	Telephone Number
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Date of Birth	Place of Birth (City, State, Country)
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Mother's First Name	Mother's Maiden Name	Father's First Name	Father's Last Name
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Height	Weight	Build	Complexion	Hair Color	Eye Color
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Occupation	Social Security Number (Optional)	Drivers License Number
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Employed By	Business Address
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City/Town	State	Zip	Telephone Number
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ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:

1. Are you a citizen of the United States? YES NO
 If lawful permanent resident alien, give green card number and resident date _____
Green Card Number Resident Since (date)
- If naturalized, give date, place and naturalization number _____
Date Place Naturalization No.
2. Have you ever renounced your U.S. citizenship? YES NO
3. What is your age? _____ (You must be 21 to apply for a LTC, 18 to apply for a FID card, or 14 to 17 with submission of a certificate of parent or guardian granting permission to apply for a FID card or FID card - Restricted).
4. Have you ever been arrested or appeared in court as a defendant for any criminal offense? YES NO
5. Are you the subject of any pending criminal charges? YES NO
6. Have you ever been convicted of a felony? YES NO
7. Have you ever been convicted of the unlawful use, possession, or sale of controlled substances as defined in M.G.L. c. 94C, § 1? YES NO
8. Have you ever been convicted of a violent crime or a crime of domestic violence? YES NO
9. Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child in any state or federal jurisdiction? YES NO
10. Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A, or a similar order issued by another jurisdiction? YES NO
11. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction? YES NO
12. Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abuse? YES NO
13. Has any firearms license issued under the laws of any state or territory ever been suspended, revoked, or denied? YES NO
14. Have you been discharged from the armed forces of the United States under dishonorable conditions? YES NO
15. Have you been the subject of an order of the probate court appointing a guardian or conservator? YES NO

If you answered "YES" to any of the questions 2-15, give details which must include dates, circumstances and location; use a separate sheet of paper if necessary.

Have you ever used or been known by another name?

YES NO

If "YES", provide name and explain: _____

Other than Massachusetts, in what state(s), territory(ies), or jurisdiction(s) have you lived?

NONE

Have you ever held a firearms license in any other state, territory or jurisdiction?

YES NO

If "YES", when, where, and license number? _____

List the name and addresses of two references (as required by your licensing authority)

1. _____

Last Name	First Name			
Address	City/Town	State	Zip	

2. _____

Last Name	First Name			
Address	City/Town	State	Zip	

Reason(s) for requesting the issuance of a card or license:

Unrestricted Target & Hunting Sporting Employment

Use lines below to indicate the reason(s) you are requesting the license; use a separate sheet of paper if necessary)

WARNING Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (M.G.L. c.140, §§ 129B(8), 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms. I understand that filing an application that contains false information is a criminal offense.

Signed under the penalties of perjury this _____ day of _____, _____ day of _____ month _____ year

Signature of Applicant: _____



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LTC/FID ATTACHMENT

Please review QUESTION 4

Have you ever appeared in any court as a defendant for any criminal offense (excluding non-criminal traffic offenses)?

- ✓ You do not have to put down non-criminal traffic offenses (speeding tickets), but you **MUST** include any and all criminal offenses. Key word is "APPEARED", which may or may not have been a physical arrest.
- ✓ Having been arrested and/or convicted of a crime does not necessarily prohibit you from getting an LTC or FID. **NOT PUTTING IT DOWN DOES.**
- ✓ Understand that "ever appeared" includes all adult and juvenile appearances. It does not matter if you were found not guilty or if the charges were dismissed or continued without a finding; you must put it down. If you do not answer truthfully, your application will be denied. If you have a sealed record, please let us know (you do not have to tell us what is in the sealed record, but we will be notified of sealed record disqualifiers).
- ✓ We will not accept "I forgot", "They told me it would not show up", "It never showed up before", "That was so long ago", etc.

I have reviewed the above information and understand that my application will be denied and I may be prosecuted for perjury if answering untruthfully.

Signed

Date

